

Sheringham Leisure Centre: project update May 2021

Detailed information relating to any aspect of the project can be obtained from Robert Young (Senior Reporting Officer) or Kate Rawlings (Project Manager) and clarification of any aspect of the table's content can be provided at or following the meeting.

	Forecast/ expected position	Current position	Notes/ comments
Time	Completion of phases 1 & 2 of the project (completion of the new building, demolition of Splash and completion of car park) originally programmed to be 29 Aug 2021.	Both phases of the project are now contractually due to complete on 16 th August 2021.	Metnor are confident of achieving the target date and will continue to evaluate options for accelerating the programme in order to achieve an earlier completion date. The demolition of Splash is complete and the site levelled ready for the car park to be laid out. The new building is watertight and much of the internal tiling has been completed. Applications are in train for the discharge of the final detailed Planning Conditions, including acoustic equipment and external signage.
Budget	£12,697,139	£12,832,942	No change to overall budget compared to that previously reported.
Issues log		No new issues have been identified further to those previously reported. The site is operating in a Covid-safe manner.	Demolition of the splash building was completed with no issues arising. The juxtaposition with the 'enabling' site and access to any future development of that is being re-evaluated, which may necessitate some minor changes to the car park layout.
Risk log	A risk log is being maintained. These are routinely monitored and revised, and controls are introduced to manage/ mitigate risks and provide assurance	The risks remain as previously reported. The risk log will be updated to take account of the current situation and any anticipated risks, with mitigation.	There have been some supply issues but none that have affected the critical path.

<p>Project Governance</p>	<p>The Portfolio Holder (PH) is Cllr Virginia Gay, the Council's Senior Reporting Officer (SRO) is Robert Young and the internal Project Manager is Kate Rawlings. Various other technical experts from within the Council are involved in the project as appropriate. The Council has procured the services of: an Employer's Agent, Project Manager and Cost Consultant (all provided by REAL Consulting); a Technical Architect (Saunders Boston Architects); and a Mechanical, Electrical and Pool Filtration Consultant (Silcock Dawson)</p>	<p>The project team and responsibilities remain unchanged and meetings and reporting are occurring as scheduled. Meetings have largely been virtual, however, they have continued and regular site visits have also taken place, as appropriate.</p>	<p>All project meetings have carried on more or less as normal – although held virtually. In accordance with the Council's new project management arrangements a Project Board will soon be established.</p>
<p>Communications</p>	<p>The Communications Plan covers:</p> <ul style="list-style-type: none"> • Planned activities at key milestones • Responses to issues and events as they occur • Routine communications to interested parties (including via the website) 	<ul style="list-style-type: none"> • The timelapse video is regularly updated and can be viewed at: https://www.north-norfolk.gov.uk/tasks/projects/timelapse-video/ • Opportunities are being developed to use this substantial project to showcase the careers featured in the project. Videos are being created as a resource to inspire young people. 	<p>Arrangements for the ceremonial opening of The Reef are currently being considered in conjunction with Everyone Active. A time capsule will be buried at the entrance to the building and local stakeholders are being asked to suggest or contribute items for it.</p>